

PTOLEMY

Telecon held on February 9th 2018

Agenda:

- 1) News: space request and report on communication with the LNGS management
- 2) Comments on the organization of the project and R&D plans (work breakdown structure)
- 3) Schedule for upcoming meetings.

A.O.B

Minutes:

The meeting was attended by a good fraction of the WPs coordinators.

The PTOLEMY page on the <https://redmine.lngs.infn.it/projects/ptolemy> was presented. At the moment it is public but as soon as everybody has LNGS credentials we will make it private with the access possible only via LNGS credentials.

Marcello reported on the communication with the LNGS management. The Director asked to provide a detailed request on space and infrastructures and we promptly provided it to the Technical Manager of the Lab. Stefano Gazzana.

Drawings of the footprint used for the space request are available on the PTOLEMY wiki. In the Overleaf file also a detailed description of the infrastructure needed is summarized. The same description was sent to the LNGS.

We do not know when the answer will come. Probably by the next SC (26-27 of March) or soon after.

As soon as this will happen the prototype chamber from Princeton will be shipped. Marcello and Alfredo have been allocated 25 kE from 2018 INFN budget to cover for shipment and other activities.

On the wiki the WP structure is also shown and emails addresses needed to get in touch are also shown.

As follows from the second topic of the agenda a file with some details on each WP suggested by Alfredo, Chris and Marcello have been shown and commented.

The topics on items list are supposed to be used as starting point for the WPs coordinators as seeds to start to work on. The Coordinators of each WP will make the list to evolve in a more complete way.

On the wiki the Overleaf file of the future document that will be the proposal is also posted. The WPs description are expected to grow in this file.

GL Cavoto asked if we have any request on the number of pages. For the time being we put no restrictions, we will change if needed.

From private communication with the assistant of the Chair of the LNGS SC (just confirmed) we will be asked to give a public presentation to present the physics case of the PTOLEMY project and a short presentation in the LNGS SC closed session for answering questions about manpower and budget. We must be prepared to answer to those questions.

On the calendar of the Redmine page a new item was added setting the next Ptolemy Collaboration meeting **on Feb 23 at 16:00 Rome Time/Zone**. We adopted the policy to set the meeting date and the coordinators that are present will make a status report on their WP.